Resume'

Jerry Mulu Kathingo,CISM,CobIT 5.0
[B.com(Management),Unisa
CISM,Certification Committee Member 2011/2012

BIO-DATA

CURRENT ADDRESS:	E-MAIL ADDRESS:	CELL PHONE:
BOX 19661-00200	jerry.kathingo@gmail.com	0711-594 794
NAIROBI.	Gender: Male	Date of Birth: 1981

CAREER OBJECTIVE:

To attain skills and hands-on experience in Risk Management, Physical/information systems security and disaster recovery for effective and efficient decision making.

PROFILE

I am sincere, loyal and dedicated individual who has a great deal of ambition. Although I have extensive experience in the risk management, Security, Safety and Incident management. I love to learn and am always up to a challenge. I get along well with others, while also efficiently on my own. I am seeking a position where I can develop and excel while giving my best to an employer.

WORK EXPERIENCE:

Information Systems Audit and Control Association-ISACA (Chicago) March 11-Current

CISM Certification Committee Member

- Identify and support activities required to build and maintain the CISM certification program.
- Develop/review/finalize exams, rerubrice CISM item pool based on updated job practice, review certification messaging.

Spectre International Ltd

Risk and Security Manager March 2012- Current

- Create and maintain a working relationship with business partners, business units, IS teams and vendors. Coordinates with business support personnel to solve hardware / software problems or install, maintain or modify software or hardware.
- Follow standards to support Problem and Change management processes.
- Analyze existing, new, and emerging technologies, interface with vendors to assess their competency, and on-going support abilities, and integration in our security framework..
- Design corporate security controls into the provided solutions.
  Participate in the definition of the strategic (long term) technical blueprint Information Security framework.
- Assists management with integrating risk management with the strategic management process
- Identify risk ownership gaps and overlaps requiring resolution to ensure appropriate ownership of the priority risks. Monitors the planned actions to fill the gaps and clarify the overlaps, working with the executive committee/Department Heads as circumstances dictate
- Works with appropriate Department Heads to establish the control environment that (1) monitors risk across the enterprise, (2) oversees and enforces risk management policies and limits, (3) instills the discipline to close significant gaps in risks management capabilities and (4) ensures that organizational cultural issues are managed effectively.

- Directs the Enterprise Risk function with respect to (a) the collection, aggregation, summarization and assessment of data points obtained from various functions regarding risk management, performance and exposures to potential future events, and (b) the assembly and distribution of risk management reports.
- Establishes, communicates and facilitates the use of appropriate ERM methodologies, tools and techniques:
- Establishes enabling frameworks such as common risk language with which to facilitate the collection, analysis, synthesis and sharing of risk and risk management data, information and knowledge
- Validate measurement methodologies in place to ascertain the integrity of the underlying data, information and knowledge
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- Support the reporting of risk exposures and monitoring results to the board, CEO and executive committee (or a designated risk management committee).
- Assist the MD and the executive committee with capital and resource allocation decisions
- Facilitate the execution of Enterprise Risk Management (ERM) process and infrastructure. Play both consultative and approval roles depending on the risk area.

INFOSEC CONSULTING- Managing Consultant **March 2011-March 2012**

- Develop and maintain security architecture, security incident response teams and educate and inform Blue Cross employees, affiliates and business partners about security issues and practices.
- Develop strategic and operation plan for control, management and improvement of the Information Security team capabilities and for ensure divisional alignment with company goals and objectives.
- Lead, create, manage, and participate in the analysis, planning, design, implementation, and maintenance of software and 3rd part products pertaining to information security environment.
- Lead the integration of new software and hardware into current system and tests to ensure accuracy and efficiency.
- Manage and support information security policies, standards, and procedures and supports and assists as needed, in the migration to the standards.
- Support, refine and document the methodologies, processes, procedures and measurements used in support of information security.
- Create and maintain a working relationship with business partners, business units, IS teams and vendors. Coordinates with business support personnel to solve hardware / software problems or install, maintain or modify software or hardware.
- Follow standards to support Problem and Change management processes.
- Analyze existing, new, and emerging technologies, interface with vendors to assess their competency, and on-going support abilities, and integration in our security framework..
- Design corporate security controls into the provided solutions.
  Participate in the definition of the strategic (long term) technical blueprint Information Security framework.
- Lead the monitoring and evaluation of systems and procedures to protect the data systems and databases from unauthorized users.

- Identify and determine causes of security violations and recommend corrective actions to ensure data security.
- Network, and Capacity Planning, to establish and operation solutions within the Information Security framework and in resolution of security impacting issues.
- Maintain an awareness of existing and proposed security standard setting groups as well as State and Federal legislation and regulations pertaining to information security. Identify regulatory changes that will affect information security policy, standards, and procedures, and recommend appropriate changes.

G4S Security Services-Kenya

Branch Manager-Kerugoya June 09-March 2011

- Manage overall performance of the branch to maximize long-term profit contribution in line with business plan and budget.
- Developing, reviewing and implementing risk management policies.
- Developing and implementing statistical and mathematical models for identifying, measuring and prioritizing risks.
- Periodically review, implement and monitor security policy as and when deemed appropriate.
- Carry out risk/security surveys in order to determine lapses and recommend on how to overcome them.
- Providing information and advice on the risk exposures in the internal and external environment.
- Participating in the development, implementation and management of internal systems, policies and procedures for effective risk management.
- Ensure operations of the branch are compliant with legal, regulatory and company procedures in all issues affecting the business in the short and long-term.
- Maintain close liaison with current and potential customers and senior management staff of all corporate customers.
- Effective communication with branch staff so as to ensure dissemination of information on company policy, current company instructions and all other relevant information to facilitate sound and harmonious industrial relations within the branch.
- Train, counsel and offer all forms of assistance as necessary to branch staff to facilitate high performance and team spirit.
- Coordinate Health and Safety activities within the branch so as to ensure the enforcement of safe work environment aimed at providing a safe working environment and minimize risk of injury and other forms of bodily harm to all employees, customers and members of the public in accordance with company Health and Safety policy.
- Ensure optimal use of company resources at all times including human resources, fleet and any other resources availed at the branch.

Achievements

- Led my team in diversification of the product portfolio by introducing two services lines within two months of appointment-Cash solutions and Security Systems. In addition, we incepted 2 sub-branches in Mwea and Kagio towns. The above initiatives catapulted the branch towards attaining an impressive 149% growth rate in revenue within a year, which was rated the best countrywide.
- Appointed as the Cash in Transit champion for the region within three months of employment.

Wells Fargo (k) Ltd

Administration Officer, Guarding Division **January 08'-June 2009**

- Coordinate, evaluate and monitor overall performance of the all up-country branches to maximize long-term profit contribution in line with business plan and budget.
- Overall Management for all guarding and dog section fleet in terms of fuel, maintenance and trip scheduling.
- Coordinate Health and Safety activities within all up country branches so as to ensure the enforcement of safe work environment aimed at providing a safe working environment and minimize risk of injury and other forms of bodily harm to all employees, customers and members of the public in accordance with company Health and Safety policy.
- Recruitment and selection of guarding/courier division staff with collaboration with the Human Resources Department.
- Coordination of the submission of payroll returns from all the upcountry branches to the Finance department.
- Make recommendations to the Guarding Services Manager on guarding operational issues.
- Ensuring smooth operation of business by monitoring the office equipments, staff and infrastructure.
- Perform Administrative duties and supporting all branches in terms of facilitation.

Achievements

- Spearheaded the ISO certification process for the guarding and dog section division.
- Participated in rolling-out the up-country branches in an expansion initiative.
- Developed a Fleet Management system with the Information Systems Division which improved the fleet efficiency and subsequently cut overall fleet maintenance cost by 40%.

Ministry of Finance

Internal Auditor (Internship) **July 2006-sept 2006**

- Checking system controls for revenue collection and disbursements in the ministry, governance process and risk management.
- Carry out risk-based audits and report findings and recommendations to the principal internal auditor.
- Audit of the donor grants expenditure to ensure compliance to the procedures set by the Ministry.
- Formulation of audit programs and undertaking substantive procedures for all audits in the Ministry for approval by the Principal Internal Auditor.
- Use of CAAT (Computer Aided Auditing Technology) to audit the Ministry's information systems to ensure compliance with the set procedures.

Achievements

- Part of the team that audited the F.P.E (Free Primary Education) disbursements.

Security Group Kenya

Transport/Administrative Officer **Jun 2000 – Jul 2004**

- Management for the company motor vehicles trip schedules/trip sheets for all service lines.
- Ensure the allocation of vehicles is done effectively and optimum utilization of resources.
- Procurement of quality motor vehicle spares with assistance from the procurement division in accordance to the company procedures.
- Ensure regulatory compliance for the company fleet.
- Maintain and update asset /equipment registers and in a timely manner.

- Inventories and stock management of all motor vehicle parts in the workshop.
- Recruit, select and induct guards, drivers and riders with assistance of the Human Resources Division.
- Ensuring proper records updates for all staff under transport/guarding depts.

Achievements

- Developed a fleet management system for fuel management, trip scheduling and maintenance that improved the efficiency and cut down Transport cost by 40%.

PROJECTS:

1. ISO 90001 Best Practice Certification (Wells Fargo) Courier/ Guarding Sections: Spearheaded ISO certification for courier/ guarding division. Roles included procedure documentation, self-audits, reviews, improvement, and maintenance of the processes. Both divisions were awarded with ISO 90001 certification in the year 2009.

2. Roll-out of new product lines (Alarm response/Cash services): Led my team in diversification of the product portfolio by introducing two services lines within two months of appointment-Cash solutions and Security Systems. In addition, we incepted 2 sub-branches in Mwea and Kagio towns. The above initiatives catapulted the branch towards attaining an impressive 149% growth rate in revenue within a year, which was rated the best countrywide.

3. Development of CobIT 5.0 framework: Part of the team of professionals who developed the CobIT 5.0 framework to be published in 2011.

PROFESSIONAL QUALIFICATION:

Certified Information Security Manager (CISM) **January –June 2010**

Key areas covered;

- Information Security Governance
- Information Risk Management
- Information Security Program Development
- Information Security Program Management
- Incident Management and Response

SPECIAL SKILLS

- *COBit* 5.0 framework
- **ISO 27001 best practice**
- *Val IT* 2.0 based on *COBit frameworks*
- **ITAF-IT** Assurance

SEMINAR AND OTHER SHORT COURSES

- International Computer Driving License (ICDL) - Windows XP
- Training of Trainers- Makini College June 2011
- CAPT (Cognitive Aptitude Psychometric Test) 73%
- Persuasive selling skills- Human Resources Institute- June 2010
- Data processing and analytical skills-*Pastel version 6 and advanced excel*

PROFESSIONAL ASSOCIATION MEMBERSHIP

- Member of Information Systems Audit and Control Association **(ISACA)**
- Member of **CISM (Certified Information Security Manager)** certification Committee

ACADEMIC BACKGROUND:

University of South Africa, *Pretoria* **2004-2009**

Bachelor of Commerce **Major**: Management – (Average weighted score 73%)

Kitui High School, Kitui **1996 –1999**

Kenya Certificate of Secondary Education [KCSE] **Grade: B-[Minus]**

Extracurricular activities

- Secretary Science club.
- Active member of Mathematics club

HOBBIES:

- Creative cooking
- Watching business talk shows
- Reading business magazines/journals
- Traveling

REFERENCES

1. Karyn Waller, CPA
ISACA/ITGI
Director of Certification
+1 847.660.5535
E-mail: kwaller@isaca.org

2. Garry Barnes CISA, CISM, CGEIT
Manager, ES Risk and Compliance
Level 3, 10 Dawn Fraser Avenues
Sydney Olympic Park NSW 2127
M: +61 (0)42 036 0459
E: garry.barnes@cba.com.au

3. Presta Nzasi Mbiwa, CISA
SASRA
Compliance Officer,
+254 723 453479
E-mail: pnzasi@gmail.com